

229 N. Mt. Vernon Ave. • Loudonville, Ohio 44842 • (419) 994-5488 • (800) 772-5488 • Fax (419) 994-3396 • info@henley-graphics.com • www.henley-graphics.com

Business \_\_\_\_\_ Date \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Billing Address (if Different) \_\_\_\_\_

**Distribution Service Charges:** Please circle desired program and select desired zone(s) if applicable. Please note that **Visitor Guides with 32 pages or more** have a different base price.

Zone #1 - Mansfield/Mt. Vernon  
Zone #2 - Mohican/Loudonville  
Zone #3 - Ashland & Wayne  
County Amish Area

- |   |   |  |
|---|---|--|
| 3 Zones - \$650<br>(\$850 for Visitor Guides) | 2 Zones - \$500<br>(\$660 for Visitor Guides) | 1 Zone - \$300<br>(\$390 for Visitor Guides) |
| <input type="checkbox"/> Zone #1              | <input type="checkbox"/> Zone #1              | <input type="checkbox"/> Zone #1             |
| <input type="checkbox"/> Zone #2              | <input type="checkbox"/> Zone #2              | <input type="checkbox"/> Zone #2             |
| <input type="checkbox"/> Zone #3              | <input type="checkbox"/> Zone #3              | <input type="checkbox"/> Zone #3             |

Less 10% discount if you are a brochure distribution site (\_\_\_\_\_)

Less 10% discount if brochures are printed by Henley Graphic Communications, Inc. (\_\_\_\_\_)

**Total Amount Due** \_\_\_\_\_

Upon Signing this Brochure Distribution Agreement, I agree to the following terms set forth in this contract:

1. **The subscription year runs June 1 - May 31. New subscribers may join at any time with a pro-rated amount due for the current subscription year. We'll invoice you with terms of 1/3 payments due at 30, 60 & 90 days.**
2. Subscriber supplies Henley Graphic Communications, Inc. with a full year supply of brochures. Subscribers may deliver or ship brochures to **Our office at 229 N. Mt. Vernon Ave., Loudonville, Ohio 44842.**
3. Subscriber's brochures will be placed randomly on the brochure racks.
4. Each distribution site reserves the right to refuse competitive brochures placed in its rack.
5. Henley Graphic Communications, Inc. guarantees subscriber's brochures to be placed in at least 70 distribution sites (when all 3 zones selected) due to term #4 and to some distribution sites having limited space.
6. Henley Graphic Communications, Inc. agrees to service each distribution site as needed. This usually means once a month but can be more or less depending on the distribution site and season. During the tourist season, we will service higher traffic areas at least twice a month. Some locations are restocked weekly.
7. Subscribers will be notified when their supplied brochures run low. Henley Graphic Communications will keep track of how many cartons of brochures we receive from each subscriber. Upon request, we will inform the subscriber of how many cartons we have in inventory.
8. Subscribers will be billed towards the end of one year for automatic renewal for the following year's distribution service. Rates subject to change. Service may be cancelled at this time. All undistributed brochures may be picked up at the time of cancellation of services.

Make Checks Payable To:  
Henley Graphic  
Communications, Inc.  
P.O. Box 325  
Loudonville, Ohio 44842

**Shipping Address:**  
**229 N. Mt. Vernon Ave.**

I have read this Brochure Distribution Agreement, understand its terms and conditions, and wish to subscribe to its services.

Signature of Participant \_\_\_\_\_ Date \_\_\_\_\_

Member: Ohio Travel Association, Holmes County Tourism Bureau, Mansfield-Richland County CVB, Ashland Area Chamber of Commerce & Loudonville-Mohican Area Chamber of Commerce.